



## Cultural and Linguistic Competency Subcommittee Meeting Minutes

September 24, 2014 - 9:00-10:00am

### **Members Present:**

1. Maggie Parke- Family Partner – Cumberland County - [maggieparke@gmail.com](mailto:maggieparke@gmail.com)
2. Gloria McDonald – Family Partner – Crawford County - [gloriamcd@zoominternet.net](mailto:gloriamcd@zoominternet.net)
3. Jonathan Parke – Youth Partner – Cumberland County - [jonathanparke@gmail.com](mailto:jonathanparke@gmail.com)
4. Chris Minnich – System Partner – Northumberland County - [chris.minnich@norrycopa.net](mailto:chris.minnich@norrycopa.net)
5. Scarlett Rosa – Family Member – York County - [srosa@sam-inc.org](mailto:srosa@sam-inc.org)
6. Colleen Igo – System Partner – York County - [cigo3@comcast.net](mailto:cigo3@comcast.net)
7. Scarlett Rosa – Family Member – York County - [srosa@sam-inc.org](mailto:srosa@sam-inc.org)

### **PA SOC Staff:**

1. Kelsey Leonard, CLC Coordinator
2. Pat Cambri – PA SOC

### **Members Absent:**

1. Lauren Gallaher- YIS staff- Allegheny County - [gallaherlk@upmc.edu](mailto:gallaherlk@upmc.edu)
2. Natasha Kara – System Partner – York County – [nkara@sam-inc.org](mailto:nkara@sam-inc.org)
3. Amber Myers – YIS Staff – York County – [myersaa@upmc.edu](mailto:myersaa@upmc.edu)
4. Andi Daniels – Family Partner – Fayette County – [andrena.daniels@adelphoivillage.org](mailto:andrena.daniels@adelphoivillage.org)
5. Valarie Dunbar- Family Partner – Philadelphia – [valarie.oulds@phila.gov](mailto:valarie.oulds@phila.gov)

Charter Revisions – The CLC Coordinator presented minor revisions to the CLC subcommittee charter updating the committee on process flow approvals for moving forward on agenda items such that recommendations from the committee would be presented to the subcommittee coordinators at monthly meetings who would then (if needed) present the committee work to the SAT who upon review would determine if it requires review/approval by the SLMT. The committee is asked to review all changes.

CLC Pilot Project – The CLC coordinator and County Implementation team will work with a limited number of SOC Counties approximately three (3) to promote targeted CLC work. Kelsey Leonard and Cindy Zembryki are co-leading the program with assistance from other PASOC staff. The program will work with counties to develop action plans that are tailored to where there are and their current unmet

CLC needs. The timeframe for completion is approximately three months with presentations in April 2015 and at the 2015 Learning Institute.

CLC Webinars – The CLC Coordinator in collaboration with the CLC subcommittee will host a series of webinars/County Collaborative calls on the topic of Standard VI Cultural and Linguistic Competence. Webinars are scheduled for November, January, and a series in April. Specific dates TBA. Ideas for the April series include guest speakers, an intro to CLC, the PA Standard for CLC, and the National Class Standards for CLC. The CLC Coordinator will send a speaker's list in advance of the next meeting which committee members can review to select a candidate for invitation for the series. Pilot Project counties may also be asked to present in April. Suggestions for presentations included: A Spanish/Latin@ Culture Presentation, LGBTQ Presentation, a Panel of Cultural Brokers for system partners to have Q&A, What is CLC, and Self-Assessments.

CLC Speaker's List – The CLC Coordinator will develop a working speaker's list, which committee members can review to select a keynote speaker for the April series of webinars.

Translation Software –Colleen Igo, York County, shared contact information for the software translation company York County is contracting with to develop translated materials for LEP youth and families in their service area.