

Evaluation Subcommittee Meeting

9/10/15

In Attendance: Lisa Caruso, Jessica Elam, Tim Truckenmiller, Bryon Luke, Alan Ford, Maria Silva, Mark Durgin

Staff Support: Monica Payne, Jill Santiago, Amanda Clouse

Standing Meeting will be the 2nd Thursday of the month from 9:00 to 10:30.

Additional Materials:



Sample Descriptive
Report - 2015.pdf

Agenda

Evaluation Subcommittee Goals and Vision

- Membership
 - Welcome Alan Ford, new to the group and gave a brief introduction of himself – Facilitator on the HFW team in Philadelphia.
 - Should we have parameters around membership and attendance?
 - All agreed that as long as reviewing minutes and giving feedback we are ok with having members attend when they can.
 - Considered a minimum number of meetings attended as requirement.
 - It was discussed about reassessing yearly or after missing meetings, to ask if they are still interested or can recommend a replacement.
 - Discussed option of meeting at the yearly SOC Learning Institute to check in with all members, talk about strategic planning, membership, commitment, etc.
 - Discussed at the annual meeting to vote and nominate Tri-Chair – we will check in with current tri-chairs to make sure they are OK to continue serving – Maria and Mark agreed to keep their roles and Monica will check in with Gina.
- Charter
 - Reviewed items on the charter to make sure it reflects the broad work of the State Leadership and Management Team.
 - Monica will update and send around the charter
- Goals for next year
 - Jill updated the group about the timing of getting a website upgrade. She encouraged the group to review the site and decide how it could be improved. Before the next meeting, look at the Evaluation page of the SOC website, and look at the purpose, intent, things we should be featuring and get feedback on things we can feature better.
 - <http://www.pasocpartnership.org/resources/evaluation>
 - What can be improved on the site to share data better – she talked about looking at other SOC websites in county to get ideas of how to better share data.
 - Review of Data and Sharing Data
 - Do a report/page on how to review data, and look at it, as we have done how to understand what data means.
 - Texas and Oklahoma were discussed as good resources for how to share data.

- Possible use of pictures or other ways to present data, rather than numbers or charts.
 - We discussed having a toolkit around how to evaluate data and what critical questions we could ask. We can look at reports and brainstorm ideas for how to read data and dig deeper into what it means. We can add these questions to current reports to help spark discussion. We can do one page of a report per meeting to get ideas from the group.
 - Group members can continue to think about projects in their own county/agency/role that the Subcommittee might be able to work on so that we can continue to produce helpful products.
- General Discussion on Reports
 - It was suggested that groups should have persons that have not seen the report or may not fully understand what the process is, to determine if the data, once reviewed is able to be understood.
 - Discussed looking at the descriptive reports or data reports each meeting to be able to debrief the report and discuss other options on presenting data.
- Behavioral Health Association of Rural Pennsylvania (BHARP) applied for a SOC Expansion and Implementation Grant and was awarded this. They will be contracting with our Evaluation Team for the Evaluation component and so the subcommittee may be asked to participate in feedback as well.
- Philadelphia was awarded the same type of grant as well. They will be using the Univ. of Penn.

Review the Descriptive Report

- This is a new draft and is more complete, but still a rough draft that needs a little work. We will want this to be consistent across our HFW Chart Forms and all of the SAMHSA grants that collect similar information so it is really important that we go over this in detail and get your feedback.
- Suggestions for the Report
 - Definitions page to show what the categories mean and where the data may be collected from. Does this data relate to Youth, family, system partners input.
 - Possible separate “Resource Page” of the report to not make the descriptive report overly lengthy. The pages include information that needs more explanation.
 - In the future, may look at software, for a Data Dashboard to Counties/Agencies to be able to access their own data and use it to look for things that interest them.
 - This Report will help build and establish data for the outcomes report.
 - Family and Trauma sections appeared to be helpful and show the situations families may working with.
 - Discussed moving the N/A column to the end so that it is easier to read.
 - Talked about out of home placement section – formal or informal placement could be added to give more information.
 - Generally people felt the report was comprehensive – some liked the format and said it was organized well.
- Monica requested sending her additional thoughts or feedback related to the report.

Next meeting: Thursday, October 8, 2015 from 9:00 to 10:30