

Evaluation Subcommittee Meeting

4/9/15

In Attendance: Dr. Gordon Hodas, Mark Durgin, Andy Kind-Rubin, Maria Silva, Gina Lutz

Staff Support Attendance: Monica Walker Payne, Amanda Clouse, Jill Santiago, Lex Fisher

Standing Meeting will be the 2nd Thursday of the month from 9:00 to 10:30.

Additional Materials:



How to use data tip
sheet.docx



Sample_CoachReport
.pdf



CMHM_Hodas_02201
3.pdf

Agenda

- **Family engagement in evaluation ideas** - Brainstorm a few ideas for Sandra Spencer around topics that would be of interest for Federation of Families to have a presentation around or discuss on an upcoming Affinity Call that they will be holding related to family engagement in evaluation.
 - **Barriers to family/youth involvement in evaluation were identified as:**
 - *Small number of people interested in evaluation vs. other System of Care principles*
 - *Don't feel competent in reviewing data due to a lack of training/math skills*
 - **Topics needed around family/youth engagement were identified:**
 - **Development of data collection tools**
 - *Engaging family/youth in developing tools that are appropriate and meaningful to their needs*
 - *How to appeal to youth using tools/methods/social media/topics that are interesting and familiar to them – building upon a generation of young adults who like activism and want to make a difference*
 - *How to balance expertise in lived experience vs. evaluation/technical skills*
 - **Presenting data to stakeholders**
 - *Knowing how to translate “what’s in it for me” to getting buy in and commitment from youth/families so that they understand how it is important and relevant for them.*
 - *Defining skill sets around evaluation and developing brief trainings around how to use and report on data to different stakeholders*
 - *Tip Sheets around how data can be used to spark discussion and guide decision-making*
 - *Dr. Hodas provided a brief article that relates to this. Included in this document.*
- **How to use data tip sheet** - Keep working on our Evaluation Subcommittee Tip Sheet around how to use data. The first draft is attached that I developed from the notes from our March meeting – good work everyone! Let’s keep filling this in and making sure it is as complete as possible so we can use it to build our presentation for the SOC Learning Institute in June and post to the SOC website.

- *Members gave feedback and made changes to working draft document*
 - *Agencies and families like to see simple graphs to show data, and not lists of numbers.*
 - *Data should be related to what the individual/recipient is interested in.*
 - *Make sure it is not TLDR (Too Long Didn't Read) for Your and Family*
 - *Detail where the data is coming from so it can relate better to the recipient.*
 - *Is there a need to be more detailed as to why we are collecting data, and how this relates to the goal of system change and better communication in system, and how this will affect families.*
 - *Other ideas on how to choose topics or how to look at this data.*
- *Reorganized document to have the General info first and then how to tailor presentations for different partner types second.*
- *Information was added to the planning for next steps on the quick guide, to make this more user friendly.*
- *Decided to add a glossary as a secondary document for reference.*
 - *Depending on the presentation type and audience, you may need to reference data basics throughout the presentation. Suggestion was made to give out a handout of definitions and terms or have poster that people can reference.*
 - *Jill offered the glossary that she has been developing as a good starting place*
- *It was suggested, that once the final draft is done, that it be presented to youth and families to receive additional input on the document to see if there is anything that needs to be added or removed.*
- *Tri-chairs and Monica will be using the data tip sheet as a basis for their Learning Institute Workshop in June.*
- **County Assessment Survey Feedback-**
 - Some feedback has been that the SOC Counties survey is geared too much to the leadership team.
 - Some counties just want to use the non-SOC Survey for stakeholders outside their Leadership TEam.
 - 200+ surveys have been completed.
 - Spanish survey on the website.
- **HFW Chart Forms Coaching Report** – Attached is a sample of the report that HFW coaches will get to review process data for improvement. YFTI is hosting some regional coaching days around how to use this data at the end of April. Look over the report and let's discuss and gather feedback for YFTI. – **topic postponed for next meeting**
- **Other topics identified for next meeting**
 - SOC Expansion/Implementation Counties had data collection training – familiarize subcommittee with new tools and discuss some earlier barriers around how to track meaningful outcomes for short planning processes.
 - Keep working on the Data Tip Sheet

Next meeting: Thursday, May 14, 2015 from 9:00 to 10:30